

BALLINA TOUCH ASSOCIATION INC.



ABN 85 397 162 442

PO BOX 505
BALLINA NSW 2478

Email: admin@ballinatouch.com.au

MINUTES – BALLINA TOUCH ASSOCIATION MONTHLY MEETING

DATE – 19 May 2026

MEETING OPENED – 7.04 (Chaired by Scott Turner)

ATTENDANCE: –

Name	Present	Apology	Absent
Executive			
Scott Turner	X		
Secretary - vacant			
Norm Headford	X		
Paul Bradford	X		
Directors			
Ben Robinson	X		
Jamie Black	X		
General Members			
Tony Webb	X		
Blake Donovan	X		
Mark Cribb	X		
Lincoln Raudonikis		X	
Ben Franklin	X		
Karen Wilson	X		
Kerri Vagg	X		
Eddy Boston	X		
Ben Baum	X		

Scott Turner advised that he would take minutes at meetings until a secretary was appointed.

APOLOGIES – Mike Kelly, Lincoln Raudonikis, Michael Broadbent, Al Kirchen, Ken Jones

Moved - Ben Franklin, 2nd – Mark Cribb -That the apologies be accepted – Carried

MINUTES FROM PREVIOUS MEETING –

Moved – Tony Webb, 2nd – Ben Franklin – That the minutes from the meeting of 28 April 2026 be accepted – Carried

DECLARATIONS OF INTEREST - Nil

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CORRESPONDENCE IN –

- Nominations for positions at AGM. See AGM Minutes.
- Enquiry from NSW Touch regarding drop in player numbers from 2024-25 to 2025-26 season.
- NSW Touch and TFA - usual newsletters etc.

CORRESPONDENCE OUT –

- E-mail to Ballina Soccer and 6-a-side Soccer suggesting better collaboration regarding line marking.
- E-mail to Ballina Council regarding use of herbicide for line marking.
- Response to NSW Touch enquiry about reduction in player numbers from 2024-25 season to 2025-26 season.
- Thank you to WCA accountants and acknowledgement of work to complete audit.

Moved - Ben Franklin, 2nd Paul Bradford. That Inwards and Outwards correspondence be accepted – Carried.

APPOINTED DIRECTORS AND OTHER ROLES FOR 2026/27

In addition to the positions elected at the AGM, there are a number of other positions that the committee has previously determined are to be part of the association's structure and are to be appointed by the Committee. There are also casual vacancies in elected positions as a result of no, or late nominations being received for consideration at the AGM.

Nominations were received in writing and others nominated from the floor as follows:

Position	Name	Nominated By	2 nd By
Vice-President Juniors	Mike Kelly	Mike Kelly	Scott Turner
Representative Director	Mike Kelly	Mike Kelly	Scott Turner
Engagement Director	Mark Cribb	Mark Cribb	Ben Franklin
Competition Administrator	Deferred to June Meeting		
Referee Allocations Coordinator	Deferred to June Meeting		
Grounds Coordinator	Deferred to June Meeting		
Referee Director/Coach	Ben Baum	Ben Baum	Ben Franklin
Representative Coordinator	Deferred to June Meeting		
Selection Coordinator	Nil		
Social Media Coordinator	Ben Franklin	Ben Franklin	Scott Turner
Sponsorship Coordinator	Lincoln Raudonikis	Mark Cribb	Ben Franklin
All Abilities Liaison	Karen Wilson	Karen Wilson	Scott Turner
Indigenous Community Liaison	Amanda Roberts	Mark Cribb	Ben Franklin
Womens Touch Liaison	Nil		
Judiciary Chair	Paul Bradford	Tony Webb	Ben Robinson
General Committee	Michael Broadbent, Eddy Boston, Kerri Vagg	Mark Cribb	Ben Franklin
Public Officer	Tony Webb	Tony Webb	Paul Bradford
Sports Club	Tony Webb, Blake Donovan and Ben Franklin	Scott Turner	Paul Bradford

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Moved Jamie Black, 2nd Mark Cribb - That the appointments outlined be approved for the 2026-27 year.
Carried.

REPORTS

PRESIDENT – Scott Turner:

Last month:

- Finalising Audit and AGM Nominations and processes.
- Liaison with Council regarding line marking of fields.
- End of season participant survey – analysing results. To be discussed with relevant Directors as part of planning for next season.

Next Month

- Start planning for 2026-27
- Review results of rep player and junior comp surveys as input to planning.
- Next meeting with Council on clubhouse renovations due.

Recommendation: That the report be received and noted.

VICE PRESIDENT SENIOR- Paul Bradford (JP):

Nil to report

VICE PRESIDENT JUNIOR- Michael Kelly:

Apology – Nil report

TREASURER & GRANT APPLICATION OFFICER - Norm Headford:

Nil – See AGM report.

COMPETITIONS DIRECTOR – Ben Robinson:

- Getting sorted for Winter Competition.
- Raining.
- Line marking.

Recommendation: That the report be received and noted.

TECHNICAL DIRECTOR – Jamie Black:

Last month

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- Report on observations from JSC and general recommendations about coaching received from Tony Trad.
- Feedback to coaches to be provided.
- Putting together a more detailed program for coaches to follow.

Next month

- Preliminary work for coming rep season.
- New system for learning/accreditation etc. being implemented by TFA. Need to see what happens and how our coaches, referees etc. can transition.

Referees – Ben Baum

- Referees to register via mysideline – must be up and running for summer comp.
- Caleb Berry has been accepted into the TRYS program. Need to keep this confidential until it is announced by NSW Touch.

Recommendation: That the report be received and noted.

REPRESENTATIVE DIRECTOR – Mike Kelly:

Nil to report.

ENGAGEMENT DIRECTOR: Mark Cribb:

- Sponsorship – finalise in the next week or so.
- New uniform – preliminary designs prepared.
- Looking at financial model for rep player levies based on increase in sponsorship.
- Need a Manager's pack for rep teams.

Recommendation: That the report be received and noted.

Karen Wilson – All Abilities Officer: Guys are keen to get into the season and play. Mixed All Abilities team – Club to subsidise full cost of registration.

Recommendation: That the report be received and noted and that the club meet the full cost per player of registration into the Ballina competition of the proposed mixed team, noting that individual players will need to meet the cost of membership with both Touch Football Australia and NSW Touch.

JUDICIARY CHAIR – Paul Bradford: Nil to report.

CANTEEN OPERATIONS – Season finished well. Good arrangement with Kelly and Gary. Look to continue next year.

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BALLINA SPORTS CLUB REPORT – Tony Webb & Blake Donovan:

Still working out how to manage electricity accounts. New app and meters for floodlights will allow better tracking of usage once installed.

Cleaner cupboard. New cupboard installed at bottom of the stairs at request of cleaner and agreed by Sports Club. Some changes to cleaning regimes – canteen not included.

Recommendation: That the report be received and noted.

LIQUOR LICENSEE – Tony Webb: Nil to report.

PUBLIC OFFICER: Tony Webb: Nil to report.

Moved – Mark Cribb, 2nd Ben Robinson that all reports be accepted and recommendations and actions therein be adopted. Carried.

GENERAL BUSINESS

- Ben Robinson – Raised issue of referee shirts and that sponsors will want exposure. Need a system for next year to ensure refs wear the right shirt.
- Blake Donovan
 - asked about WWC for referees etc. These are checked by our club and NSW Touch as part of registration to rep events. All team contacts for junior comp must have WWC as a condition of entry.
 - Level 1 Sports Trainer – Rugby League requiring this at all events. Suggestion that it may also be rolled out for Touch. No communication to this effect from NSW Touch or TFA at this time. Monitor and see what happens.
 - CPR course – Blake, Webby and Bob Stutfield completing.
- Norm – cash controls and recommendations of Auditor – to be considered at next meeting.
- Webby – reminded the committee that we need a grass roots focus. Consider adverts in school newsletters and better promotion of the competition. To be considered in planning for the summer seasons.
- JP – Thanks to Scott as President.
- Scott – request to consider reducing fees for junior summer comp. Needs further discussion and some concerns expressed about reducing sponsorship money to subsidise junior entry fees. Norm reminded all that 1/11th of all fees is GST.
- Kerri Vagg – suggests position descriptions for roles on the committee. These have been on the list for some time and both TFA and NSW Touch have templates that can be used. Scott has made a start but not ready as yet.

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Meeting Closed - 8.15pm

NEXT MEETING – Tuesday 16 June 2026 – 6.30pm @ Clubhouse

ITEMS TO BE ACTIONED:

*****Please advise secretary when completed***

<u>Item</u>	<u>Person to Action</u>	<u>Timeframe</u>	<u>Due Date</u>	<u>Ongoing or Completed</u>
Framed uniform sponsor gift	Linc	3 months	June	Supplier been away
Policy/Procedure re – Undesired Guests on grounds	Committee	Before next season	Sept 2024	
Blake's idea for tournament. More detailed proposal needed.	Blake & Competition Director	By mid year	30 June 2026	
Insurance cover for building. Check our insurance cover and whether it covers cost of the building. Also need to check what insurance the Sports Club has.	Blake, Webby, Scott	Next meeting	17 March 2026	
Life members fb post & award	Ben F	Over coming month	October 2026 – present awards at start of comp	
Post advising of the new committee	Ben F	Over coming month	July 2026	