

BALLINA TOUCH ASSOCIATION INC.



ABN 85 397 162 442

PO BOX 505
BALLINA NSW 2478

Email: admin@ballinatouch.com.au

MINUTES – BALLINA TOUCH ASSOCIATION MONTHLY MEETING

DATE – 17 June 2025

MEETING OPENED – 6.30pm (Chaired by Scott Turner)

ATTENDANCE:

Name	Present	Apology	Absent
Committee			
Scott Turner	X		
Secretary - vacant			
Paul Bradford	X		
Mike Kelly	X		
Norm Headford	X		
Ben Robinson		X	
Jamie Black		X	
Mark Cribb	X		
Ben Baum			X
Tony Webb	X		
Ben Franklin	X		
Lincoln Raudonikis		X	
Blake Donovan	X		
Karen Wilson		X	
General Committee Members			
Ken Jones		X	

APOLOGIES – Lincoln Raudonikis, Karen Wilson, Ken Jones, Jamie Black, Ben Robinson
Moved- Ben Franklin, 2nd – Mark Cribb -That the apologies be accepted – Carried.

MINUTES FROM PREVIOUS MEETING –

Minutes of the meeting from 20 May 2025 were moved to be adopted.

Moved- Norm Headford, 2nd – Paul Bradford - Carried.

There has been an issue with access to the computer handed back by Jessica and the minutes of the April meeting will be distributed once this has been solved.

CORRESPONDENCE IN –

- Emails from NSW Touch regarding NSW Touch Governance and Operating Model review and individual membership model to be implemented from 1 July 2025.

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- E-mails from NSW Touch regarding issues raised at last meeting concerning membership and involvement of people in the club that are not financial members as they do not play in a team.
- Ballina Shire Council acknowledging receipt of submission to the budget.
- E-mails from Dickfos Dunn Accountants regarding proposed audit.
- Ken Jones advising of taking a break due to health issues.

CORRESPONDENCE OUT

- E-mails to NSW Touch regarding individual membership model and how to have volunteers formally registered with the club.
- Submission to Ballina Council regarding 2025/26 budget and allocation of funds for clubhouse upgrade plans to be prepared.
- E-mails to Dickfos Dunn regarding Audit Proposal including acceptance.
- NSW Touch confirming the Association will pay for the Blazer for Ben Baum for reaching his State Referee badge.

Moved – Paul Bradford, 2nd Mark Cribb - That Inwards and Outwards correspondence be accepted.
Carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

Nil – all covered in reports below.

REPORTS

PRESIDENT – Scott Turner:

Last Month:

1. Participated in interview with McLaughlin Sports for TFA Governance Review.
2. Made submission to Ballina Council regarding budget allocation in 2025/26 for preparation of clubhouse plans.
3. Engaged with NSW Touch to get answers to questions about volunteers, membership, insurance etc. as raised at last meeting. Note - Life members of any association will need to pay both the TFA membership and NSW Touch membership to register for a team.
4. Reviewed NSW Touch recording of presentation on individual membership roll out.
5. Prepared draft Representative Policy for consultation with members through Rep Director and Technical Director. Plan to consult over next month and report back to July meeting for adoption.
6. In consultation with Norm, engaged Dickfos Dunn Accountants to undertake audit for the club. Will be an Assurance Audit given that financial accounts for the previous year had already been prepared and adopted at the AGM. This is regarded as a better process for us at this time because it will not just examine financial activities but processes the club has in place to manage activities such as player levy payments, uniform orders etc.
7. Participated in video with All Abilities team members to meet requirements of our Doordash grant. Look out for us all at the Logies next month!

Next Month:

1. Work with Norm and Auditor for audit processes.
2. Work to create place on website for documents - Policies, meeting minutes, constitution etc.

Recommendations:

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1. That the report be received and noted.
2. That the association create a "volunteer register" within Mysideline for volunteers wishing to be part of our committee and organisation that are not financial members of the club through being an active player in a team or a Life Member.

VICE PRESIDENT SENIOR- Paul Bradford (JP):

- Winter comp up and running. Everyone enjoying themselves.

VICE PRESIDENT JUNIOR- Michael Kelly:

Actions undertaken this month

- Senior Coaching EOIs closed with the following interest
 1. Womens Open Scott Turner
 2. Womens 20 Mike Kelly, Damien Hofmeyer, Jamie Black
 3. Mens 50 Al Kirchen
 4. Mens Open, Mens 40 and Mens 60 nil

It is expected that the unfilled positions will be accounted for by player coaches.

Discussions with Technical Director and President in regards to Womens 20 teams for State Cup focused on the development of our junior 16s and 18s teams. The idea of using Senior State Cup as part of their preparation was raised. Discussion on this and its flow on to the Womens Open will need to be discussed by the committee.

- Junior Representative Program Coaching EOIs posted to Facebook to close on July 10th
- Further investigation of Chiller Ice Baths for use at events. Recommendation that we purchase 2 RECOVERY ZONE Smart Chiller+ice Bath Ultra units at \$1300 per unit (usually \$2300)

Upcoming

Following closure of Junior EOIs, meet with Technical Director and President to review applicants

Post Senior State Cup player EOIs

Arrange with Senior State Cup coaches procedures for selection

Review Selection Policy and information handout for Junior Representative Program

Recommendations

1. That Scott Turner, Alan Kirchen and Ben Robinson be appointed to the divisions they applied for.
2. Mike Kelly and Jamie Black to approach potential coaches for M40's, M60's and M20.
3. Womens 20's appointment to be delayed until junior coaching appointments are made.
4. The association purchase 1 x Ice Bath as presented.

TREASURER- Norm Headford:

Financial reports sent to committee members prior to meeting & tabled at meeting.

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Recommendation – Report received and noted. Adopt draft policies that were circulated.

COMPETITIONS DIRECTOR – Ben Robinson:

Currently have 155 players registered, totalling a profit of \$9300. Fees are around \$5000, give or take, to NSW Touch. Just to give some insight.

HXR Construction 8 players
Sunrise Eagles 7 players
Cellars 9 players
Allsorts 7 players
Australian Hotel Drifters Gold 7 players
Australian Hotel Drifters Green 7 players
Out Of Touch 7 players
Cut A Shape 6 players
Butterfingers FC 6 players
JS Henderson 5 players
Jukebox Cats 9 players
Rehab Rebels 6 players

Does the committee want me to push teams to life registrations coloured in red? Other teams I have not listed are 10 and above.

Recommendations:

Report be received and noted.
Teams be requested to meet the minimum requirement of 10 players per team.

TECHNICAL DIRECTOR – Jamie Black: Nil -Apology

REPRESENTATIVE DIRECTOR – Mike Kelly:

See Junior Vice-President's Report

ENGAGEMENT DIRECTOR: Mark Cribb:

Monthly Report

* Currently chasing prizes for Xmas raffle for Junior Rep players
* Ben Franklin has had discussions with Gary Sonda - New Inferno Rep
Currently waiting on new sizing kit from him, was never provided by Inferno.
Arranging a meeting with Gary to discuss next uniform contract and online store.

* Invitational Game against All Abilites - as a committee I think we need to put some thought into who we should invite to play/attend

Report from Karen Wilson on All Abilities Team Performance at NTL:

Boys went well at NTL's, we are so proud how the boys performed and represented our Club. Boys lost the semi final 6-3 to Tassy, they were a strong team which in the end took out the competition in Tier 2. I did have a Canberra team Coach say to me

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that we should be in Tier 1 and had to explain to him that we have 4 members who need supports on the field and at this stage we are not ready. I did let Rebecca Herbert know about this remark. We are all looking forward to the QLD cup in November.

Wanted to let you know that I won't make it to Tuesday meetings, I have work in Lismore till 7.30.

Thanks for all your Support.
Karen Wilson
AA Bullsharks

Recommendation – that the report be received and noted and Cribby work with his committee to nominate people to play but consider sponsors, local, state and federal politicians and our junior club captains.

JUDICIARY CHAIR – Paul Bradford: Nil

CANTEEN OPERATIONS – Nil.

BALLINA SPORTS CLUB REPORT – Tony Webb/Blake Donovan:

Meeting happening this Thursday with Mayor and Cheyne Willebrands discussing responsibilities at Saunders Oval for fields maintenance etc. and how we can address current issues of vandalism, drug use etc. Council is of the view that we are not permitted to have CCTV in a public place.

LIQUOR LICENSEE – Tony Webb: Nil

PUBLIC OFFICER: Tony Webb: Nil

GRANT APPLICATION OFFICER- Norm Headford: Nil

Moved – Mark Cribb, 2nd Blake Donovan that all reports be accepted and recommendations adopted.
Carried.

GENERAL BUSINESS

- Advertising of secretary – volunteer. Need to consider paying if cannot attract a volunteer.
- Trailer to be sold via an EOI process with bids to be submitted above \$1,500. Scott to organise with Ben Franklin.
- Blake raised that the All Abilities team has been invited to attend an event in Canberra. Won't attend next year but perhaps 2027. Will need fund raising for accommodation, travel etc. Also suggested that the team is looking to get together as a bit of a celebration. Requested support from the club towards the cost of dinner and perhaps a medal for each player. Blake and Karen to submit proposal of what exactly is being requested for consideration. Matter can be addressed through a e-mail to the Executive rather than waiting for the next committee meeting.
- Mike organising a Sunday to clean out container and other gear.
- Defibrillator. Scott has been shown how to order new things when required. Instructions are on the back of the device. Was beeping because the pads were out of date. We had a spare pair and they have been replaced. They will fall due again around the time that the battery also needs replacing. Will order together at that time and work it out with the Sports Club.

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MEETING CLOSED - 7.38pm

NEXT MEETING – Tuesday 15 July 2025 – 6.30pm @ Clubhouse

ITEMS TO BE ACTIONED:

***Please advise secretary when completed*

<u>Item</u>	<u>Person to Action</u>	<u>Timeframe</u>	<u>Due Date</u>	<u>Ongoing or Completed</u>
Framed uniform sponsor gift	Linc	3 months	June	
Policy/Procedure re – Undesired Guests on grounds	Committee	Before next season	Sept 2024	
New committee members FB post	Ben F	Over coming months	After AGM	
Merchandise Proposal	Ben F/Scott		Preferably next meeting or AGM	
Ken and JP life membership fb post	Ben F	Over coming month		