

# BALLINA TOUCH ASSOCIATION INC.



ABN 85 397 162 442

PO BOX 505  
BALLINA NSW 2478

Email: [admin@ballinatouch.com.au](mailto:admin@ballinatouch.com.au)

## MINUTES – BALLINA TOUCH ASSOCIATION MONTHLY MEETING

**DATE – 15 July 2025**

**MEETING OPENED – 6.29pm (Chaired by Scott Turner)**

### **ATTENDANCE:**

Name	Present	Apology	Absent
<b>Committee</b>			
Scott Turner	X		
Secretary - vacant			
Paul Bradford	X		
Mike Kelly	X		
Norm Headford	X		
Ben Robinson	X		
Jamie Black	X		
Mark Cribb	X		
Ben Baum		X	
Tony Webb		X	
Ben Franklin	X		
Lincoln Raudonikis	X		
Blake Donovan	X		
Karen Wilson		X	
<b>General Committee Members</b>			
Ken Jones		X	

**APOLOGIES –** Tony Webb, Ben Baum, Karen Wilson, Ken Jones

Moved- Ben Franklin, 2nd – Mark Cribb -That the apologies be accepted – Carried.

### **MINUTES FROM PREVIOUS MEETING –**

Minutes of the meeting from 17 June 2025 were moved to be adopted.

Moved- Norm Headford, 2nd – Paul Bradford - Carried.

### **CORRESPONDENCE IN –**

- Emails from NSW Touch regarding All Schools event on 22 July (postponed from earlier in the year).
- Letter from Ballina Council confirming outcome of Council budget process. Funding for preparation of plans for clubhouse upgrade has been allocated.
- Certificate of Currency for insurance from NSW Touch.

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- NSW Touch reminding of new individual membership model from 1 July.
- TFA Newsletter.
- NSW Touch advising of licensed uniform suppliers for 2025-2028
- NSW Touch advising date of Blues Awards for 2025 – 8 November.

## **CORRESPONDENCE OUT**

- Nil.

Moved – Paul Bradford, 2<sup>nd</sup> Mark Cribb - That Inwards and Outwards correspondence be accepted.  
Carried.

## **BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil – all covered in reports below.

## **REPORTS**

### **PRESIDENT – Scott Turner:**

#### **Last Month:**

1. Engaged with NSW Touch Chair regarding upcoming Regional review. Will be the opportunity to consider changes to the regional model and boundaries of Northern Eagles.
2. Further engagement on draft Representative Policy.
3. Informal discussions with Ballina Council regarding progress with ground renovations, likely date that they will be available for summer and process for engaging regarding clubhouse renovation plans.
4. Research into CCTV requirements to assist Sports Club in negotiations with Council.

#### **Next Month:**

1. Follow up progress with Audit.
2. Work to create place on website for documents - Policies, meeting minutes, constitution etc.
3. Work with Competitions Director regarding volunteer register adopted at last meeting so we have it up and running for summer.

#### **Recommendations:**

1. That the report be received and noted.

### **VICE PRESIDENT SENIOR- Paul Bradford (JP):**

- Enjoying the Winter comp. Nothing further to report.

### **VICE PRESIDENT JUNIOR - Michael Kelly:**

#### **Last Month**

- Receipt of Ice Cooler and Tub from Recovery Ice

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- Closing and collating of Junior Coach EOIs
- Preparation of Junior Player EOIs for uploading to Facebook
- Met with President and Technical Director to discuss Coach EOIs. Will require further consultation with committee on appointments. Copy of EOI's received circulated.
- Draft Representative Policy circulated to coaches for feedback – none received.

## Next Month

- Collation of Player EOI's to close August 20th
- Preparation for commencement of Junior selections from August 24<sup>th</sup>
- Player contract to be updated to reflect requirements for fund raising participation and financial support from club
- Consultation with Technical Director on the development of a 3 year Representative Plan
- Preliminary discussions with Competitions and referee directors re Summer junior competition.

## Recommendations

- 1) That the draft representative policy be adopted and placed onto the website.
- 2) That coaching staff for junior representative sides be appointed as follows.
  - a) Boys U10 – Michael Broadbent Head Coach, Amanda Roberts Assistant Coach, Kelly Harris Manager
  - b) Boys U12 – Eddy Boston Head Coach
  - c) Boys U14 – Joel Jukes Head Coach
  - d) Boys U16 – Brad Edwards Head Coach, Dave Turner Assistant Coach
  - e) Boys U18 – Al Kirchen Head Coach, Sharon Thompson Manager
  - f) Girls U10 – Vacant
  - g) Girls U12 – Vacant
  - h) Girls U14 – Vacant
  - i) Girls U16 – Vacant
  - j) Girls U18 - Mike Kelly Head Coach
- 3) That the Representative Director hold further discussions with nominees regarding the U14 and U16 girls appointments.
- 4) That the Representative Director and Technical Director approach appropriately qualified people that have expressed interest but did not nominate for positions, or nominated for other roles but were unsuccessful, regarding the vacant U10 and U12 girls head coaching roles.

## TREASURER- Norm Headford:

Financial reports sent to committee members prior to meeting & tabled at meeting.

**Recommendation** – That the report be received and noted.

## COMPETITIONS DIRECTOR – Ben Robinson:

- Discussed and start date for the summer comp - 1 October as a Muster Round.
- Discussion about fees for the season given the NSW Touch individual membership model. Agreed that fees are to stay the same. Additional communication to be provided to all members explaining the fee structure.
- Start date for juniors to be 10 October – first Friday of term 4.

## Recommendations:

1. Report be received and noted.
2. Start dates for the respective senior and junior summer competitions be 1 October and 10 October.

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## **TECHNICAL DIRECTOR – Jamie Black:**

- Working with Mike to review coaching applications
- Program for interested players as lead in to representative season. Approach received from Graham Lees. Will continue discussions and try to put a program together.
- Coach the coach - Tony Trad and Paul Sfier have committed to coming. Club to meet reasonable costs of flights and accommodation. Date to be confirmed but likely to be late September.

## **Recommendations:**

1. Report be received and noted.
2. Club confirms that it will meet reasonable costs of flights and accommodation for the 2 coaches.

## **REPRESENTATIVE DIRECTOR – Mike Kelly:**

See Junior Vice-President's Report

## **ENGAGEMENT DIRECTOR: Mark Cribb:**

### **Monthly Report**

Focusing on getting prizes for raffle over next month

\* Sizing kit has arrived from INFERNO

\* Arranging a team and invites for invitational game plus date from Robbo when we can play it.

**Recommendation** – that the report be received and noted.

## **JUDICIARY CHAIR – Paul Bradford: Nil**

## **CANTEEN OPERATIONS – Nil.**

## **BALLINA SPORTS CLUB REPORT – Blake Donovan:**

Sports Club Met with Mayor and Cheyne Willebrands discussing responsibilities at Saunders Oval for fields maintenance etc. and how we can address current issues of vandalism, drug use etc. There are issues with communication in that it is often claimed that e-mails haven't been received etc. It was reiterated that any communication to Council needs to go to the [openspaces@ballina.nsw.gov.au](mailto:openspaces@ballina.nsw.gov.au) email address. Can also be copied to other individuals but this will ensure it gets recorded into the Council records system.

Sports Club will continue to advocate for resolution of vandalism and anti-social behaviour issues.

Soccer Club also seeking approval to use the renovated field areas for their carnival at the end of August.

## **LIQUOR LICENSEE – Tony Webb: Nil**

## **PUBLIC OFFICER: Tony Webb: Nil**

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## GRANT APPLICATION OFFICER- Norm Headford: Nil

Moved – Mark Cribb, 2<sup>nd</sup> Blake Donovan that all reports be accepted and recommendations adopted.  
Carried.

## GENERAL BUSINESS

- Training Kits for rep teams – to be organised and include heavy balls.
- Blake raised on behalf of Tony Webb a question about the post that was put up with committee members and vacant secretary position etc. Wanted to know why we advertised it as paid position. Scott advised that it had not been advertised as a paid position. The 2 coordinator positions were identified as possibly being paid positions depending on circumstances. No contact has been received regarding any of the vacant positions to date. Scott will follow up with Webby.
- Blake raised the matter of the Ballina referees nominated for the referee awards held last weekend. Questioned why the people nominated had not been advised of their nominations or the outcomes of the awards. It was pointed out that the awards are not Ballina Touch awards and the only way our club found out was through seeing Facebook posts. We reposted the nominations once we had seen them. We will also be posting a congratulations once we have photos from the night. Blake suggested we write to NSW Touch and Northern Eagles to express our disappointment and request a better process. This will be done.

**MEETING CLOSED - 7.54pm**

**NEXT MEETING – Tuesday 19 August 2025 – 6.30pm @ Clubhouse**

## ITEMS TO BE ACTIONED:

*\*\*Please advise secretary when completed*

<u>Item</u>	<u>Person to Action</u>	<u>Timeframe</u>	<u>Due Date</u>	<u>Ongoing or Completed</u>
Framed uniform sponsor gift	Linc	3 months	June	
Policy/Procedure re – Undesired Guests on grounds	Committee	Before next season	Sept 2024	
New committee members FB post	Ben F	Over coming months	After AGM	Complete
Merchandise Proposal	Ben F/Cribby		Preferably next meeting or AGM	
Ken and JP life membership fb post	Ben F	Over coming month		
Sale of Old Trailer	Scott/ Ben F	Over next month	September	
Square – where is it?				
Confirm coaches for Mens 40's, Mens and	Mike & Jamie	ASAP	Next meeting	

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Women's 20's and Girls U14 and U16 rep sides.				
Write to Northern Eagles and NSW Touch	Scott	4 weeks	Next Meeting	